12 May 1981

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MEMORANDUM FOR FROM: SUBJECT:	THE RECORD Chief, ADP & Engineering Branch, PD/OL DO Requirements for Word Processing Equipment and CRAFT
to discuss the	March 1981 representatives of OL/PD and DDO met above subject. Those in attendance were:
<u>DO</u>	OL S
2. At the outset, advised as to the proliferating requests for word processors (WP) within the DO, stating that he is aware that for Headquarters alone there are identifiable requests for at least 341 WP deployments. He further stated that he is, at present, exercising best efforts to defer these requests generally pending the issuance of an award for an Agency-wide WP resource. Those requests which for operational urgency must be processed will be forwarded, after appropriate management concurrence, from the DO through ODP to OL/PD for procurement action. He then handed to PD representatives such a request for 12 installations, on the basis that they would be satisfied on an interim lease basis pending adoption of single source for WP. C/PD agreed to move on this request promptly on that basis. 3. Discussion then centered on DO activity with regard to CRAFT. Tated that present DO plans, although not the formally approved are to adopt Management for the CRAFT.	

